

**Family Information** Only one family application is required. Please fill out separate camper applications for each child.

Parent Names _____	1	home	work	cell	_____	mom	dad	other
Street Address _____	2	home	work	cell	_____	mom	dad	other
City _____ Zip _____	3	home	work	cell	_____	mom	dad	other
Email 1 (required) _____	4	home	work	cell	_____	mom	dad	other
Email 2 _____	5	home	work	cell	_____	mom	dad	other

Please provide at least two contact numbers; circle what type of phone and whose number it is. Please list numbers *in the order you would like us to use them*. **Email will be used for announcements and updates both before and during camp season.**

**Payment** Please select one payment option

**Full Payment** I would like to pay in full. Please contact me with the amount due.

**Deposit** I will provide a **\$500 per child deposit** to hold my opening. I will pay the remaining balance in 2 equal payments due on April 1st and June 1st. Reminder emails will be sent before each due date. I understand that there is a \$25 per child late fee for any late payments, and that failure to pay an installment within 10 days of its due date will result in cancellation of my enrollment with damages. **Applications received on or after April 1st must include the deposit and any payments that would already be due.**

All payments can be made by either check, cash, or credit card (MC or VISA only). Credit card payments can be made by phone or in person. The office must be contacted for each payment since Briar Hill does not store credit card information.

**Discounts** The following discounts are available and will be applied automatically. **Discounts may be combined.**

**Sibling Discount** I have multiple children attending Camp Briar Hill this summer. I understand that the child with the highest tuition will pay the normal rate. The child with the second highest tuition will receive a 5% discount, and that any additional children will receive a 10% discount.  
 minus 5-10% of base tuition

**Insurance** Check if desired. Can only accept at time of application

**Accept** I accept camp insurance at a non-refundable charge of 5% of each child's base camp tuition. I understand that camp insurance eliminates damages for enrollment cutbacks or terminations for any reason. Refunds are calculated as described in the additional terms & conditions, but with all damages waived. Enrollment is on a per week basis and requests for cutbacks or terminations must be received and confirmed before the start of any affected weeks. Insurance does not cover individual sick days.

**Terms & Conditions** Please read carefully (continued on next page)

**Enrollment** - Enrollment is subject to availability and is on a first-come basis. An opening can only be reserved with required payment, and an enrollment may be cancelled for failure to meet a payment deadline. A cancelled enrollment will be refunded according to the refund policy stated below. I understand that Briar Hill reserves the right to refuse any application or terminate an enrollment at any time.

**Arrival/Dismissal** - I agree to provide a list of people that are authorized to pickup my child and to follow the Briar Hill arrival and dismissal procedures. I understand that if I am late for dismissal, my child will be placed in After Care, and I will be charged the daily rate for using this service. After Care service ends at 6:00pm, and I understand that an additional late charge of \$25 per half hour applies for picking up my child after 6:00pm (or after 1:40pm for mini-day campers).

## Terms & Conditions (Continued)

**Activities** - I grant permission for my child to use all the facilities and participate in all activities except as noted on my camper's medical form. I understand that if I enroll for less than 8 weeks and 5 days per week that my child will not participate in all programs and special events offered during the summer. I also understand that part of the camping experience involves activities and group interactions that may be new to my child and that the camp facilities are a natural setting that may have uneven terrain or tripping hazards such as tree roots. In addition, there are certain unavoidable risks associated with various game and play activities such as collisions, wayward objects such as balls and other equipment and other risks. I am aware of these risks, and I am assuming them on behalf of my child. I realize that no environment is risk-free, and I agree to instruct my child on the importance of abiding by the camp's rules and obeying the camp staff.

**Medical** - I hereby grant Briar Hill permission to seek emergency medical treatment for my child and also to perform First Aid as deemed necessary. I agree to provide all medical information required by the state of New Jersey and to alert Briar Hill in writing of any medical conditions that might affect my child while at camp (Briar Hill will provide medical forms).

**Illness/Injury** - I agree that my child will only be sent to camp if fit to participate in all activities unless previous arrangements have been made with Briar Hill. In addition, I understand that there are no refunds for absences due to illness. **Briar Hill permits up to two makeup days for illness only if both the camp and camper's group have available space.** Makeup days are not guaranteed and must be scheduled the week prior to the requested date. Briar Hill will consider, on a case-by-case basis, refund requests due to an extended illness or injury. I understand that such requests must be made in writing and accompanied by a doctor's note and will only be considered from the date the office was first contacted regarding the illness or injury.

**Potty Training - All campers must be fully potty-trained.** Summer camp programs include swimming and other water activities. For the safety and experience of other campers and staff, a child that has one or more potty accidents (in or out of the water) may be withheld from water activities. Repeated accidents will result in dismissal from camp as described below. Pull-ups or swim diapers are not permitted.

**Behavior** - I understand that Briar Hill will not permit the behavior of an individual camper to create a safety concern, to diminish the experience of other campers, or to consume a disproportionate amount of staff time or attention. Minor issues are generally addressed by a camper's group leader in consultation with parents. For recurring or more serious behavior problems, Briar Hill's policy is a three step sequence as follows: (1) A member of the leadership team will issue a verbal warning to a parent or guardian. (2) The child will be suspended from camp one or more days. (3) The child will be dismissed from camp. I agree to Briar Hill's behavior policy and will cooperate with Briar Hill's staff in attempting to resolve any behavior challenges. I understand that Briar Hill reserves the right to modify this policy on a case-by-case basis.

**Dismissal from Camp** - I understand that my child may be dismissed from camp if his or her condition or conduct is a safety concern, is detrimental to the experience of other campers, or places excessive or unusual demands on staff. I understand that refunds for camp dismissal are computed as described below and include damages.

**Personal Belongings** - I understand that Briar Hill is not responsible for any personal items brought to camp and that bringing electronic devices and high value items to camp is particularly discouraged.

**Images** - I grant permission to use photographs, videos, and audio images and likenesses of my child taken at Briar Hill for the purpose of promoting Briar Hill and for the shared enjoyment of Briar Hill families who may view and download images online.

**Camp Closings** - I understand that there are no refunds for camp closings that are beyond the control of Briar Hill. This may include, but is not limited to, closings as a result of "Acts of God", power outages, or public emergencies.

**Refunds** - I have considered enrollment carefully and understand that I am making a commitment to Briar Hill. Based on my enrollment commitment, Briar Hill makes purchasing, scheduling, and hiring decisions. I understand that there are damages associated with enrollment cutbacks or terminations and that these damages increase as camp approaches. Therefore, I agree to the following damages on any reduction in camp cost due to an enrollment cutback or termination:

Before April 1st, 2018	0% (Full refund)
April 1st - May 31st	25%
June 1st and later	50%

I understand that if I am eligible for a refund, it will be computed by first subtracting the advertised camp cost (tuition plus options) for the portion of summer camp enrolled and then subtracting any damages from the remaining amount. All refunds are computed on a per week basis. Enrollment for any portion of a week counts as the entire week. If enrollment is less than 4 weeks, the camp cost is computed as a fraction of the "Any 4 Weeks" rate. Cutback or termination requests must be received in advance of any change, and lack of attendance is not considered a request to cutback or terminate enrollment.

**Reasonable Accommodation** - I understand that Briar Hill strives to be an inclusive environment and provide reasonable accommodation for all camp-age children. If my child has a physical, mental, or emotional disability, has been previously identified as having a behavioral condition, or is currently being evaluated for such a concern, I agree to inform Briar Hill at time of application. I further understand that Briar Hill may require additional information, meetings, and/or an evaluation to understand what accommodation, if any, is required. I recognize that being forthright about any issues is crucial for Briar Hill to provide a safe, positive experience for all campers.

**"Happy Camper" Guarantee** - If my child is not happy at Camp Briar Hill, I understand that I can terminate enrollment and receive a refund without damages. I understand that my refund will be calculated as described above subtracting the advertised cost for the portion of camp enrolled. This guarantee applies whether or not I purchase insurance. I agree that Briar Hill staff must be able to verify that my child is unhappy while at camp for this guarantee to apply.

**Disputes** - I agree that any dispute concerning, relating, arising out of or referring to this agreement shall be resolved exclusively by binding arbitration in Monmouth County, New Jersey according to the then existing commercial rules of the American Arbitration Association and the substantive laws of New Jersey.

## Final Confirmation

I agree to the camp payment and refund policies. I have read and accept all the terms and conditions set forth on both pages of this family application.

Parent/Guardian Signature(s) \_\_\_\_\_ Date \_\_\_\_\_