

## Desired Position and Availability

Position name \_\_\_\_\_ Application date \_\_\_\_\_

**Camp dates are June 29<sup>th</sup> to August 21<sup>st</sup>. There is a mandatory staff orientation on June 14<sup>th</sup> and some positions require availability for camper orientation on June 27<sup>th</sup> or for an evening barbecue during camp.**

Are you available for all 8 weeks of camp and the required events (circle one)? YES or NO  
If "NO", please describe what time would be missed (5 days maximum, 10 days for CIT Floaters).

## Applicant Information

Name \_\_\_\_\_ 1 home work cell \_\_\_\_\_ personal parent

Street Address \_\_\_\_\_ 2 home work cell \_\_\_\_\_ personal parent

City \_\_\_\_\_ Zip \_\_\_\_\_ Date of Birth \_\_\_\_\_

Email (required) \_\_\_\_\_ SSN \_\_\_\_\_

**Email is used to schedule interviews and provide status updates. You MUST provide a valid email that is checked regularly.** For applicants under 18, you may provide a parent/guardian email if you do not have one. **Please provide two phone numbers;** circle what type of phone and whose number it is. Please list numbers in the order you would like us to use them. Date of birth is required for anyone under 18 to ensure compliance with child labor laws.

## Education / Experience

If a student, please provide grade and school as of this application date:

Current grade \_\_\_\_\_ Current school \_\_\_\_\_

Were you a camper/student at Briar Hill (circle one)? YES or NO If "YES", when? \_\_\_\_\_

Describe any experience as a camper or counselor.

List all employers within last 5 years. For each employer, please provide name, address, position held, and approximate dates of employment\*:

\*Younger applicants may not have an employment history, but we are required to request this information for all applicants.

**References - See requirements below\***

**Three references are required. Each reference must fill out a Briar Hill Reference Form (available on our website).** Please include reference forms with your application or have them mailed or emailed directly to Briar Hill. Please list each reference's name and contact information here.

Reference 1:

Reference 2:

Reference 3:

\*Requirements: References must be adults that are **not** related to the applicant (typically teachers, coaches, youth leaders, etc.). These adults should have knowledge of applicant's character, experience, and ability.

**Additional Information**

Do you possess any of the following certifications (only required for certain positions)?

- First Aid / CPR certification date \_\_\_\_\_
- Lifeguard certification date \_\_\_\_\_
- Water Safety Instructor (WSI) certification date \_\_\_\_\_

Describe any other specialized training, skills, or participation in extra curricular activities (for instance, high school sports).

Explain why you would be an outstanding counselor for Camp Briar Hill.

**Confirmation**

I certify that the information I have provided is accurate. I give Briar Hill permission to contact each of the references listed above. I understand that not all applicants will be interviewed and that not all interviews will result in an employment offer. In addition, I understand that the following requirements must be met by all staff:

- CIT applicants must turn 14 before June 29<sup>th</sup>, 2020.
- All staff must attend staff orientation on June 14<sup>th</sup>, 2020 or makeup orientation on June 27<sup>th</sup>, 2020
- A staff member may miss a maximum of 5 full days (10 days for CIT Floaters). **There are NO exceptions to this policy.** Note: missing more than 2 hours in a day is considered a full day, missing less than 2 hours is considered a half day. Please carefully consider whether other commitments (sports, vacations, etc.) are compatible with these requirements.
- Candidates that are fully available are given preference for assignments and promotions.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_