

# BRIAR HILL

## SCHOOL & CAMP

EST. 1968

# EMPLOYMENT REFERENCE FORM

2020 Summer Camp

148 Dutch Lane Rd.  
Freehold, NJ 07728

732-431-1629 (phone)  
732-431-3732 (fax)

office@briarhill.com  
www.briarhill.com

Applicant name \_\_\_\_\_ Position \_\_\_\_\_

**Reference Information** Please provide a phone number and email that is checked regularly.

Name \_\_\_\_\_ Title/Position \_\_\_\_\_

Street Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

Relationship to applicant \_\_\_\_\_

I have known the applicant:     less than 1 year     1 year     2-5 years     more than 5 years

My contact with the applicant is/was:     almost daily     frequently     occasional     infrequently

**Reference Evaluation** Place rate the applicant in each area below by placing a checkmark in each row.

| <i>Please be thoughtful. "Excellent" in all areas is rarely accurate and does not show where a candidate is strong.</i> | Excellent | Good | Average | Fair | Unable to Judge |
|---|-----------|------|---------|------|-----------------|
| Attitude  |           |      |         |      |                 |
| Enthusiasm  |           |      |         |      |                 |
| Integrity   |           |      |         |      |                 |
| Dependability   |           |      |         |      |                 |
| Punctuality and regularity in attendance  |           |      |         |      |                 |
| Relating to or working with children  |           |      |         |      |                 |
| Work ethic  |           |      |         |      |                 |
| Ability to accept feedback  |           |      |         |      |                 |
| Leadership skills   |           |      |         |      |                 |
| Ability to work on a team   |           |      |         |      |                 |
| Willingness to learn or try something new   |           |      |         |      |                 |
| Willingness to follow rules and procedures  |           |      |         |      |                 |

Please use the reverse side of this page to share any comments regarding this applicant that you feel would be helpful.

I give Briar Hill permission to contact me regarding this applicant. *Thank you for taking the time to be a reference!*

Reference Signature \_\_\_\_\_ Date \_\_\_\_\_